**LAMP - Leadership Student Coordinator**

The Leadership Student Coordinator will work closely with the Transition, Leadership and Enrichment Program Coordinator to complete administrative tasks related to Service Learning initiatives, supervise the Leadership Chairs and First-Year Committee members, and help ensure the smooth day-to-day operation of the Leadership and Academic Mentorship Program.

**What will you gain from this role?**
- Act as a liaison with the Transition, Leadership and Enrichment Program Coordinator and Leadership team members
- Submit monthly reports
- Take part in both initial and on-going Student Leadership Training
- Participate in twice-yearly performance evaluations
- Meet monthly with Student Coordinators to discuss team initiatives
- Meet bi-weekly with Leadership Chairs
- Support and guide the first-year committee members
- Conduct reflection and evaluation of Service Learning initiatives
- Participate in recruitment of the First-Year Committee, Leadership Chairs, and Incoming Student Coordinators

**What do we ask from you?**
- Enthusiastic and involved member of the Western community
- Able to work as part of a team
- Excellent communication skills
- Interested in helping others and in developing leadership skills
- Minimum 70% academic average (65% in Engineering)
- Negotiation skills/experience
- Experience as a Peer Mentor, Team Leader, or Student Coordinator
- Able to supervise others
- Western undergraduate student, main campus only who has completed at least 10 full courses (or equivalent)

**What kind of student leaders are we looking for?**
- Community involvement through volunteer experience
- Demonstrated leadership experience
- Experience in working as part of a team

**Hours:**
Vary, depending on the time of year and the needs of the mentoring team, but over the academic year (September 1 – April 29), will average out to no more than 10 hours per week.

**Pay:**
This is a volunteer position unless you are Work Study eligible.
The current rate of pay is $11.60 per hour, including vacation pay, for students eligible for Work Study.